

INSTRUCTIONS TO APPLICANTS

An application form is to be completed and returned to the Program Director of the School of Medical Technology. An official transcript from **all** colleges attended showing credits and courses which have been completed, attempted, or are in progress must be sent directly to the Program Director from the college. Three references are required. References must be on forms provided by McLeod School of Medical Technology but may also have accompanying letters. Your references should include the medical technology or biology advisor at your college, one science professor who has instructed the student in college and one employer if applicable. If the student has not been employed, the final reference should be obtained from another science professor. The applicant will **not** be considered for an interview until the Program has received and processed all information described above. Transcript evaluations will then be completed to determine if student is eligible for an interview.

After the application form, SAT report, transcripts from all colleges and reference forms are received by the Program Director; the potential candidates will be scheduled for a personal interview if eligible. Eligibility for an interview will be determined after all paperwork listed above has been received. The interview consists of a meeting with the Medical Director, the Program Director and at least one faculty member. It is important that the student is able to attend the interview; otherwise, the application cannot be considered. The deadline for completion of the application process including the interview is January 15th. Normally all interviews should have been completed by the first week in January. Applications received after January 15th or incomplete applications will be considered for the next Program year. If the upcoming August class is not filled, applications received after January 15th will be considered for that class providing the student meets the criterion set forth in the student policy manual or program brochure. Students are encouraged to begin the application process in the fall prior to their anticipated August entry into the Program. Preference is given to students from the Pee Dee area of South Carolina in accordance with the School's mission.

Other questions regarding the program should be directed to:

McLeod Regional Medical Center
Attn: Vicki Anderson, MT Program/Lab
P.O. Box 100551
Florence, South Carolina, 29502-0551

Calls should be directed to the following number: (843) 777-2497. Leave a detailed message on the voice mail including your number and times of the day when you may be reached. You may also e-mail me if you have a question. My e-mail address is vanderson@mcleodhealth.org