

McLeod Health

The Choice for Medical Excellence.

INSTRUCTIONS TO APPLICANTS

An application form is to be completed and returned to the Program Director of the School of Medical Technology. An official transcript from **all** colleges or universities attended showing credits and courses which have been completed, attempted, or are in progress must be sent directly to the Program Director from the college or university. Three references are required. References must be on forms provided by McLeod School of Medical Technology but may also have accompanying letters. Forms should be mailed directly to the School from the reference. Your references should include the medical technology or biology advisor at your college, one science professor who has instructed the student in college and one employer if applicable. If the student has not been employed, the final reference should be obtained from another science professor who has instructed the student. An official copy of SAT or GRE scores is required as part of the application paperwork. An official copy of the TOEFL must be provided for students when English is a second language. Students with college credit from schools outside the United States must have those credits evaluated by an agency acceptable to the Program. . The applicant will **not** be considered for an interview until the Program has received and processed all information described above. Transcript evaluations will then be completed to determine if the student is eligible for an interview.

After the transcript has been evaluated, the qualifying potential candidates will be scheduled for a personal interview. The interview consists of a meeting with the Medical Director, the Program Director and at least one faculty member. The student must attend a personal interview by the January 15th deadline or the application cannot be considered. The deadline for completion of the application process including the interview is January 15th. Normally all interviews should have been completed by the first week in January. Applications received after January 15th or incomplete applications on January 15th will be considered for the next Program year. If the upcoming August class is not filled, applications received after January 15th but completed prior to June 15th may be considered for the August class providing the student meets the criterion set forth in the student policy manual or program brochure. Students are encouraged to begin the application process in the fall prior to their anticipated August entry into the Program. Preference is given to students from the Pee Dee area of South Carolina in accordance with the School's mission. Updates of prerequisite courses more than seven years old as well as completion of all prerequisite courses are required prior to entry into the program.

Other questions regarding the program should be directed to:

McLeod Regional Medical Center
Attn: Vicki Anderson, MT Program/Lab
P.O. Box 100551
Florence, South Carolina, 29502-0551

Calls should be directed to the following number: (843) 777-2497. Leave a detailed message on the voice mail including your number and times of the day when you may be reached. You may also e-mail me if you have a question. My e-mail address is vanderson@mcleodhealth.org

555 East Cheves Street P.O. Box 100551 Florence, SC 29502-0551 Phone (843)777-2000
McLeod Regional Medical Center McLeod Medical Center-Dillon McLeod Medical Center-Darlington
McLeod Physician Associates McLeod Children's Hospital McLeod Ambulatory Surgery Center
McLeod Home Health McLeod Health & Fitness Center McLeod Health Foundation